

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JUNE 1, 2020

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. Opening Meeting and Guidelines Below for the June 1, 2020 Virtual Board Meeting Were Reviewed

- Welcome members.
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the June 1, 2020 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the June 1, 2020 Board Agenda.

II. CALL TO ORDER

Mr. Swanson, President took roll call of the Board of School Directors present for the Big Spring School District June 1, 2020 Virtual Board Meeting of the Big Spring Board of School Directors

Meeting at 8:00 P.M. with eight (8) Board of School Directors present: William Swanson, President; Todd Deihl, Vice President; William Piper, Secretary; David Gutshall, Treasurer; Robert Over, Richard Roush, Frank Myers and John Wardle

Absent: Blasco-Hurley

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Robyn Euker, Director of Curriculum and Instruction; Richard E. Kerr, Jr., Business Manager; Robert Krepps, Director of Technology; Cathy Seras, Board Minutes.

III. Recommended Approval for Big Spring School District Resolution in Response to the COVID-19 Pandemic

Motion to authorize the Board Resolution for COVID-19 pandemic in response to the Governor-ordered closure of public schools beginning March 16, 2020, due to the COVID-19 pandemic. The Resolution is included with the agenda.

The administration recommends the Board of School Directors approve the Board Resolution for COVID-19 Pandemic, following a response to the Governor-ordered closure of public schools beginning March 16, 2020.

Motion by Diehl, seconded by Wardle to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

IV. PLEDGE TO THE FLAG

President Swanson led all individuals present in the Pledge to the Flag.

V. Approval of Minutes

Approval of the May 18, 2020 Regular Board Meeting Minutes and the May 18, 2020 Committee of the Whole Meeting Minutes.

Motion by Roush seconded by Deihl for the approval of the May 18, 2020 Regular Board Meeting Minutes and the May 18, 2020 Committee of the Whole Meeting Minutes.

Roll call vote: Voting yes: Swanson, Deihl, Piper, Over, Wardle, Gutshall, Roush and Myers.
Motion Carried unanimously. 8-0

VI. Student/Staff Recognition and Board Reports - No Student Reports

VII. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	16,913.29
Checks/ACH/Wires	\$	1,183,956.80
Capital Projects Fund	\$	-
Mount Rock Projects	\$	-
Cafeteria Fund	\$	74,709.35
Student Activities	\$	<u>8,011.97</u>
Total	\$	1,283,591.41

Motion to approve the payment of bills as presented.

Motion by Deihl, seconded by Roush, for acceptance of the Payment of Bills as outlined above. Roll call vote: Voting Yes: Swanson, Deihl, Piper, Over, Roush, Gutshall, Wardle and Myers. Motion Carried unanimously. 8- 0

VIII. Reading of Correspondence

IX. Recognition of Visitors

X. Public Comment Period

- Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered prayer of encouragement for the Board members, administration, staff, students and the community.

XI. Structured Public Comment Period

XII. Old Business

XIII. New Business

XIV. Personnel Items - Action Items

a. Resignation - Mr. Christopher Boyd

Mr. Christopher Boyd has submitted his resignation as a Middle School Assistant Principal for the purpose of retirement, effective June 30, 2020.

The administration recommends the Board of School Directors accept the separation agreement for Mr. Boyd's resignation that encompasses his resignation for the purpose of retirement, effective June 30, 2020.

b. Recommended Approval for a Head Custodian at Oak Flat Elementary School

Ms. Cheri Frank, Coordinator of Custodial Services and the administration would like to recommend Mrs. Amber Lehman as the Head Custodian at Oak Flat Elementary School replacing Ms. Teresa Carbaugh who is resigning for the purpose of retirement. Mrs. Lehman will begin her duties as Oak Flat Elementary School on July 1, 2020 with a rate of \$16.27 per hour.

The administration recommends the Board of School Directors approve Mrs. Lehman as the head custodian at Oak Flat Elementary School, as presented.

c. Recommended Approval of Middle School Assistant Principal - Mr. Timothy Kireta

Education:

Indiana University of Pennsylvania - Bachelor's of Science Degree, Secondary Social Studies Education

Wilkes University - Master's of Science Degree, Education (K-12 Principal Certification I)

Experience:

Big Spring High School - Social Studies Teacher/Induction Coordinator/Principal Intern
Orange County High School, Va - Social Studies Teacher

The administration recommends the Board of School Directors appoint Mr. Timothy Kireta to serve as Big Spring Middle School Assistant Principal, replacing Mr. Christopher Boyd who is resigning for the purpose of retirement. Mr. Kireta will begin in the position of Big Spring Middle School Assistant Principal as of July 1, 2020 and his compensation for this position should be established at \$80,000.00, per the Act 93 Agreement.

d. Resignation – Dr. Dean Smith

Dr. Dean Smith, High School English Teacher has submitted his resignation for the purpose of retirement, effective the end of the 2019-2020 school year.

The administration recommend the Board of School Directors accept Dr. Smith's resignation for the purpose of retirement, effective the end of the 2019-2020 school year.

VOTE ON XIII., NEW BUSINESS A-D, PERSONNEL CONCERNS

Motion by, Deihl, seconded by Roush, to approve Items A – D, as outlined and recommended above. Voting Yes: Swanson, Deihl, Roush, Gutshall, Piper, Over, Wardle and Myers
Motion carried unanimously. 8- 0

IV. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

William August	\$2,544.00
Jana Barrick	\$1,548.00
Rebecca Coulson	\$1,548.00
Dianne Doll	\$1,560.00
Megan Frantz	\$1,548.00
Tessa Lindsey	\$1,560.00
Erin Malick	<u>\$1,560.00</u>
Total	\$11,868.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association, the Act 93 Agreement and the Big Spring School District.

Motion by Dehl, seconded by Roush to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

b. Curricular Resources for Continued Usage

Dr. Robyn Euker, Director of Curriculum and Instruction, is recommending continued usage of the following Curriculum Support Program Resources to the Superintendent of Schools. The program resources are available for review in the curriculum office by any member of the Board of School Directors who wishes to review the support programs.

Elementary

SeeSaw
Lexia
AimswEBPLUS
TypeTastic

Middle School

Gizmos
Study Island
iReady
Typeasy
ThinkCERCA

High School

Turn It In

K-12

Powerschool- Performance Matters
EduPlanet

The administration recommends the Board of School Directors approve the continued usage of the Curriculum Support Program Resources, as presented.

Motion by Deihl, seconded by Roush to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

c. Recommended Approval of the Year-End Financial Statement for the Newville Wrestling Association

The Big Spring School District has received a copy of the year-end financial statement from the organization listed and a copy of the statement is included with the agenda.

Newville Wrestling Association

The administration recommends that the Board of School Directors accept the financial statement, as presented.

Motion by Deihl, seconded by Roush to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

d. Recommended Approval for Proposed Agreements/Contracts

Mr. William Gillet, Director of Student Services, Dr. Abigail Leonard, Assistant Supervisor of Special Education and Dr. Richard W. Fry, Superintendent of Schools have reviewed the contracts/agreements listed and would like to recommend for board approval.

New Story Tuition Agreement for 2020-2021 School Year - New Story is a private licensed school within the Commonwealth of Pennsylvania that provides educational services to children with special education requirements. There are four student tuition agreements for BSSD students that will be attending New Story for the 2020-2021 school year. The cost for the special education classroom program provided by New Story within school is \$380.00 per day/per student based on enrollment.

The Vista School Regular School Year Educational Services Contract - Vista provides educational and behavioral programs outlined in student's individualized education plan (IEP) and uses applied behavior analysis (ABA) based programming for students with more complex needs. The annual tuition rate for the 2020-2021 regular school year for a student is \$56,159.72.

PSBA Service Contract. Pennsylvania School Boards Association (PSBA) options for 2020-2021 membership options and dues are listed in the link below. The dues for the All Access Package for the 2020-2021 school year will be \$14,394.64 and the Administrative Regulations dues will be \$764.15. The total of both packages for the 2020-2021 school will be \$15,158.79.

<u>Organization</u>	<u>Link To Description</u>	<u>Yrs</u>	<u>Amount</u>
New Story	Tuition - 4 Students	1	\$273,600.00
Vista	Student 5 Tuition	1	\$56,159.72
PSBA	Annual Renewal	1	\$15,158.79

The administration recommends the Board of School Directors approve the agreements and contracts listed above which are included in the agenda.

Motion by Deihl, seconded by Roush to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers. Motion carried unanimously. 8- 0

New Business - Action Items

e. Recommended Approval for the Resolution to Extend Real Estate Tax Discount and Face Periods

As we get closer to a final budget, the Superintendent directed we prepare an extension of the discount & face periods by one month. This will be similar to what other local municipalities have done. [Link to Resolution](#).

The administration recommends the Board of School Directors approve the resolution **School Real Estate Tax Bills for the 2020-21 Fiscal Year**, as presented.

Motion by Roush, seconded by Deihl to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

f. Proposed Approval of the Procurement Card Users for FY21

Annually the administration review the changes to the Procurement Card approved users. The FY 21 has no new cards but several changes in personnel - [link to list](#).

The administration recommend the Board of School Directors approve the procurement card users for FY21, as presented.

Motion by Deihl, seconded by Roush to approve the recommendation as outlined above.

Voting Yes: Swanson, Deihl, Gutshall, Piper, Roush, Over, Wardle and Myers.

Motion carried unanimously. 8- 0

V. New Business - Information Item

a. Recommendation for New Curricular Resources/Textbooks and Revised Curriculum

Listed below are curricular resources and textbooks for recommended board approval for the June 22, 2020 board meeting. All resources and textbooks are available in the Curriculum Center for review by the Board of School Directors.

High School

Math- Algebra I	Get More Math	Digital Resource
Business -Web Page Design	HTML5 and CSS3 Complete	Textbook
English- AP Literature	A Farewell to Arms (Hemmingway, 1929)	Novel
English- AP Literature	Medea (Dover Publications, 1992)	Play
English- English II	Just Mercy- Adapted for Young Adults (Stevenson, 2018) - Novel	
English- Real World Research	We Need to Talk: How to have Conversations that Matter. (Headlee, 2018) Non-Fiction Book	
English-Real World Literature	Long Way Down (Reynolds, 2017)	Fiction Book
English-Real World Literature	Those Who Wish Me Dead (Koryta, 2014)	Fiction Book
English-Real World Literature	A Monster Calls (Ness, 2012)	Fiction Book

V. New Business - Information Item (. . .continued)

Revised Curriculum

High School English Courses

World of Theater (Craft of Acting and Intro to Theater combined into one course)

AP Literature

Real World Literature

Real World Research

Mass Media

Public Speaking

High School Math Courses

Python with Graphics (New Computer Science Course)

Phase 2 of New MS Elective

Art B: Visual Art 3D

FCS B: Consumerism and Our Community & American Foods

Music B: Pianos, Music Composition and Digital Music

Tech Ed/Ag B: Agricultural Education

Reading B: Creative Communication

STEM B: Programming & Robotics

VI. Discussion Item

VII. Future Board Agenda Items

VIII. Board Reports

a. District Improvement Committee - Mr. Over, Mr. Myers

No report offered.

b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers

No report offered.

c. Vocational-Technical School - Mr. Piper, Mr. Wardle

- Mr. Piper shared that the awards night are still in place for June 30th at Christian Light Assembly Church at 6:30 p.m. with a contingent back up plan to possibly utilize the Cumberland Drive-In.
- Mr. Piper stated that initial kick off meeting took place with Crabtree Rohrbaugh.
- Mr. Piper shared a new carpentry instructor was approved for the 2020-2021 school year

d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over

No report offered.

e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall

- No report offered.

f. South Central Trust - Mr. Deihl

- No report offered.

g. Capital Area Intermediate Unit - Mr. Swanson

- Mr. Swanson stated there was a meeting held and discussions took place on Keystone Exams.

h. Tax Collection Committee - Mr. Swanson

- No report offered.

i. Future Board Agenda Items

- No future board agendas.

j. Superintendent's Report

- Dr. Fry stated this is the final week for students.
- Dr. Fry communicated that plans will now completely focus on the opening of school for the 2020-2021 school year.
- Dr. Fry defined the State Task Force and the representation. Dr. Fry stated that a report will be out on June 15, 2020.
- Dr. Fry congratulated the Class of 2020.

IX. Meeting Closing

a. Business from the Floor

- Mr. Deihl thanked the administration and shared with the Administration BSSD's community appreciation during these challenging times.
- Mr. Over congratulated the Class of 2020.
- Mr. Wardle congratulated the Class of 2020 and wish them all the best in the future.

b. Public Comment Regarding Future Board Agenda Items

- No comments.

c. Adjournment

Motion by Roush, seconded by Deihl, to adjourn the June 1, 2020 Board meeting.

Voting Yes: Swanson, Deihl, Over, Gutshall, Wardle, Roush, Piper and Myers.

Motion carried unanimously. 8-0

Meeting adjourned at **8:11 p.m. June 1, 2020.**

William L. Piper, Secretary

Next scheduled meeting is: **June 22, 2020.**